

**Minutes of the Bubwith Parish Council meeting held on Thursday 9 April 2026 in Bubwith
Leisure Centre**

Present: Sandra Hills (Chair), Malcolm Henson, Brian Littlejohn, Richard Moore, Allen Shepherd, Mike Suddaby, Shaun Thompson, John Watkinson

Apologies: Barry Carpus, Richard Falkingham, Helen Gregory, Liz Hayes

Clerk: Steve Young, steveyoungclerk@gmail.com Telephone 01757 288234

Public session, no business

22/26 Minutes of the previous meeting dated 12/3/26, approved and signed by the Chair

Declaration of Interest. To record any declarations of pecuniary & non-pecuniary interest by any Member in respect of items on this agenda, Sandra Hills, Richard Moore, Shaun Thompson nonpecuniary in Leisure Centre matters.

23/26 Matters arising

1. Bubwith Surgery, Sandra Hills reported on the email sent to the Surgery Manager, a reply has not yet been received. Further issues were received from a resident's email plus notes from Parish Councillors. Sandra will follow up these further reports
2. State of Clay Lane Brighton, still waiting for new kerb and road markings. The Bugle item asking for reports of mud being left on the road has not received comments
3. Allotments and orchard, all rents received and two current plots vacant
4. Public Rights of Way, missing signs were reported and will be followed up
5. Bubwith Leisure Centre, AGM took place with the Trustees and Officers being unchanged. Hire charges have been reviewed and increased slightly. The upstairs room has been redecorated, field has been vertidraind, work to resolve energy cost issues are ongoing and HR advice has been sought to formalise employee contracts
6. Bubwith Bugle and Facebook page, analytics to be requested for both to gauge use. Sandra Hills reported that 3 people had been interviewed for the Bugle delivery vacancy and a 4th will be seen on Monday 13 April
7. Youth Club, information on income and expenditure over the last year was noted
8. Bubwith Bunnies grant, the Parish Council agreed a grant to cover half of the salary for a person to run Bunnies and discussion is taking place regarding payment of the grant
9. Bubwith School, nothing to report
10. Noticeboards have been ordered and waiting delivery
11. Road from Brighton Road to the river near the treatment works, a pontoon attached to the old rail bridge across the river has been reported to ERYC
12. Auto speedwatch cameras spend on repair to be done when precept received

24/26 Planning application,

26/00385/TPO-Bubwith No 3-2016 (Ref 1310) T1 to T5-Fell 5 no. silver birch trees as they have outgrown their location, are overhanging adjacent bungalow causing loss of light and leaf/branch

fall, and there are concerns about the roots at Honey Pot Amenity Land Bubwith for Bubwith Parish Council, supported

25/26 Planning decision as advised by the East Riding of Yorkshire Council, 26/00159/VAR Removal of Condition 5 (Affordable Housing) and variation of 10 (Drainage) for planning permission 23/01952/OUT (Erection of up to 7 dwellings (all matters reserved) to allow for an amendment to the provision of affordable housing and drainage information at Land North and East of 79 Main Street Bubwith for Pentire Properties Ltd, granted

26/26 Accounts

Balances £2,860.86 current, £3,640.87 saver (includes minus £554.75 Youth Club running total)
Bank statements were considered without comment

Payments confirmed, £412.80 Grant to Leisure Centre paid end March for employee (this was the last payment), £173.29 Reimburse purchase for Youth Club tuck shop

Payments approved, P Clark social media work £60.00 (due for payment end of April), Salaries end of April Clerk £541.32 Youth Club leaders £200.55 and £137.69, Litter picker £220.31, Bugle delivery £76.26, HM R&C tax on salary £212.64, BLC Youth Club rent £147.00, Sapphire copier cost £39.24, BPC meeting room hire second half of year £42.00, Information Commissioners Office data protection fee £52.00, Eurooffice copier paper £165.00, Grenke copier lease £356.40 (DD), Rural Services subscription £66.16 (half of this to be covered by Bubwith Leisure Centre), Allotment rates £37.41

It was noted that the financial year end report is being prepared and the spreadsheet will be sent asap and the Annual Audit papers will be presented for approval at the May meeting

27/26 Reports

- Allen Shepherd reported that utility trenches on Brighton Road had dropped
- Brian Littlejohn reported that the dog bin in the Churchyard needs to be removed, dog poo bags dispensers also were unsightly and unused plus litter bins were in need of repainting

28/26 Correspondence

Planning application needed for Bubwith playing field, it was agreed that the application should be done by the Parish Council as this halves the cost, Bubwith Leisure Centre will reimburse the Parish Council

The meeting closed at 8pm

Proposed date of the next meeting is Thursday 14/5/2026 at 7.00pm in Bubwith Leisure Centre, this will be the annual meeting and elections of Chair, Vice-Chair will take place and Committee Members will be decided. The meeting will be preceded by the Annual Parish Meeting